

WEA



Learning*for***Life**

Report of the Trustees and Financial Statements

for the Year Ended
31st July 2004

WEA NATIONAL ASSOCIATION

Report of the Trustees and Financial Statements

Year Ended 31st July 2004

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Charity Information

Trustees:	David Lanch Janet Racklyeft Peter Cooper Colin Barnes Eddie Conway Judy Briggs Ellen Carling David Freeman Colleen Horton John Hurst Pat Kynaston (joined January 04) Charlie Lynch Geoffrey Mitchell Alasdair Nicholson Esther Quinn Tony Reid Kath Ryder Lynne Smith Ruth Tanner Gordon Vowles (resigned April 2004)	President Deputy President Honorary Treasurer Vice-President Vice-President
Principal address:	Temple House 17 Victoria Park Square London E2 9PB	
Registered charity number:	314001	
External auditors:	UHY Hacker Young, Chartered Accountants St Alphage House 2 Fore Street London EC2Y 5DH	
Internal auditors:	PKF Farringdon Place 20 Farringdon Road London EC1M 3AP	
Bankers:	National Westminster Bank Plc Bloomsbury Parr's Branch PO Box 158 214 High Holborn London WC1V 7BX	
Solicitors:	Bates Wells & Braithwaite 138 Cheapside London EC2V 6BB	
Pension fund trustee and administrator:	The Pensions Trust Verity House 6 Canal Wharf Leeds LS11 5BQ	

Report of the Trustees

The WEA's governing documents are its Constitution (the Trust Deed) as agreed at National Conference of May 2001 and the Association Plan for 2004-2007. The Constitution defines the WEA's charitable aims and refers to:

- The direct provision of adult liberal education;
- Education for working class adults and for those who are socially, economically or educationally disadvantaged;
- Programmes for organisations concerned with the collective needs of adults in the community and in the workplace;
- Furthering the advancement of life-long education to enable all to realise their complete individual and social development.

The Association Plan 2004-2007 outlines the key goals and objectives for the next 3 years.

It aims to involve learners, volunteers, members and other partners in:

- Influencing and campaigning on behalf of adult learners;
- Removing barriers to learning;
- Being responsive in the heart of communities;
- Making the most effective use of all our resources;
- Promoting learning for life;
- Changing and enriching lives through learning – at individual and community levels;
- Promoting adult education worldwide.

Governance

The WEA is governed by a Board of Trustees, the National Executive Committee. The NEC meets a minimum of four times a year and is supported in its work by its sub-committees.

In 2003-04 these were the Policy and Resources Committee and the Audit Committee. In addition NEC members serve on working parties and project boards that report to the main committee. The NEC consists of five National Officers elected by Conference, one Trustee from each of the twelve English Districts and three Trustees from the Scottish Association. The five National Officers serve for a period of service limited to a maximum of three consecutive terms in any one office.

The WEA's affiliated societies are entitled to elect four Trustees and the NEC itself has the power to co-opt two further Trustees, but there were no Trustees in either of these categories in 2003-04.

Developments and achievements during the year

The WEA was created from a concept of widening participation and, over the last century, has changed the lives of hundreds of thousands of adults by taking education to where people are and developing provision with learners (and partners) that is centred on their needs and interests. The Association's roots in "the education of the working class" are as relevant now as they were in 1903, albeit it in a different social context.

2003-04 has been a remarkable year for the Association. The LSC Performance Review in 2002-03 had given rise to 'serious concerns'. In response to this, the trustees appointed an interim Chief Executive who was succeeded on 1 February 2004 by a new General Secretary. A completely new Management Team was put in place to oversee educational and financial performance.

By the end of the year the WEA had met and exceeded its provision targets in the main LSC contract, including a continued move to work with priority learners. For example, provision for discrete Skills for Life courses for adults reached almost twice the target learner numbers.

The Curriculum Review project was completed and now forms the basis of an improved approach to curriculum management. The Association has agreed to:

- Define all its provision within ten Curriculum Management Areas
- Discontinue the categorisation of provision as General, Community and Workplace from August 2005.

Report of the Trustees

It has also agreed:

- A statement of the characteristics of WEA provision and;
- A statement of the Association's expectations of its tutors.

These elements will be used to improve quality and consistency in provision and to develop curriculum in line with the Association's vision and values.

In March 2004 there was a major inspection by the Adult Learning Inspectorate. The Inspectors observed over 500 courses during a three-week period. Three areas of learning, and overall leadership and management were judged unsatisfactory. Quality Assurance was judged to be weak. The Association accepted the overall judgement of the Inspection and produced a post-inspection Improvement Plan which is now being implemented. Re-Inspection will take place throughout the calendar year of 2005.

The WEA has now completed the first year of a major process of restructuring and reorganisation. The 2003 Forward Plan has been reviewed and rolled forward to become the Association Plan 2004-07. The creation of new Regional and local structures was completed by 1st August 2004. These new structures will progressively focus more efforts on the needs of learners by concentrating a higher proportion of resources with learners, tutors and field staff. Corporate Services structure has been reviewed and actions will be implemented during 2004-05.

The restructuring involved aligning District boundaries with government regions and required boundary changes to all Districts. The greatest changes were the mergers between Cheshire, Merseyside and West Lancashire and North Western (including Cumbria, transferred from Northern District), South Eastern and Thames and Solent, Yorkshire North and Yorkshire South. This considerable challenge has been achieved through tremendous efforts by voluntary members and staff.

The Association is determined to continue the reinvigoration of its radical mission, and will redirect its resources to achieve this in the context of the 21st Century. This decision will support the Association's contribution to the Government and LSC agenda particularly around adult skills, the wider learning needs of the excluded and the lack of a learning culture in major parts of the country. The rebalancing of provision within the Three Year Development Plan continues alongside a clearer curriculum focus and an Improvement Plan addressing the weaknesses identified in the March 2004 ALI Inspection.

In spite of the difficulties experienced by the Association, the commitment and energy of staff has resulted in a year that has seen a further increase in both the number of courses and the number of enrolments, continuing the trend from previous years. A further increase in the diversity of the student body demonstrates the WEA's continued ability to reach the range of students identified within the Association's mission.

	2001-02	2002-03	2003-04
Total Courses	11,355	13,208	13,701
Total Course Hours	281,674.65	315,314.82	307,644.48
Total Enrolments	140,571	150,665	155,913
Total Learner Hours	3,432,712	3,562,022	3,564,030
Average Class Size	12.4	11.4	11.4
% of Female	74.4%	74.6%	75.1%
% of Male	25.6%	25.4%	24.9%
% of Declared Ethnic Minorities	8%	9%	10%
% of Fee Remitted Learners	20.2%	24.0%	23.5%
% of Declared Disadvantaged Postcode	26.3%	28.6%	29.4%
Average Age	55	55	55
% Physical Disability	3.9%	6.9%	8.3%
% Learning Disability	1.3%	2.9%	3.8%
% Mental Health Difficulty	1.4%	3.1%	4.2%
% Sensory Impairment	1.9%	3.1%	3.7%

Report of the Trustees

Future Developments

The restructuring of the district framework from 1 August 2004 and the move to operate under a regional structure of nine English WEA regions has streamlined the Association's activities. It is too early to quantify the gains, but it is expected that efficiencies will result from this, both financially and operationally.

Within this framework, we have rebalanced the provision to meet the needs of the 21st Century student.

Review of the Accounts

The WEA recorded a surplus for the year of £544k (2003: Deficit £3,020k) and ended the year with total funds of £4.2m (2003: £3.7m). The financial result for the year was better than expected.

Unrestricted funds decreased by 1% to £2.91m. Income rose from £32.3m to £33.6m, an increase of 4% from 2003 and expenditure decreased from £35.3m to £33.0m representing a 6.5% decrease from year 2003.

This was an encouraging performance, but further improvement is needed to build reserves in line with the agreed reserve policy.

Pension Scheme

This year's FRS 17 disclosures show a deficit on the WEA pension scheme at 31 July 2004 of £3.3m compared to a deficit of £4.2m in 2003. As set out in note 15 to the financial statements, if the notional deficit had been recognized in the financial statements, the unrestricted reserves would have shown a deficit of £0.4m.

We shall be reviewing with the actuaries and the trustees of the pension scheme, the management of funding requirements, for the future.

Reserves and Investments

The trustees have a reserves policy whereby there must be enough realisable reserves available to absorb fluctuations in cash levels, accommodate failure/delay in recurrent funding streams, while at the same time planning to cover for strategic investment.

The Trustees recognize their obligations to:

- Apply charitable funds in accordance with the WEA's charitable aims and objectives;
- Establish a clear policy on the optimum level of reserves required;
- Ensure that annual planning processes seek to achieve optimum reserve levels.

The level of unrestricted reserves to be held by the Association should be sufficient to:

- Cover 100% of all capital investment planned in the forthcoming year;
- Ensure there are at least 2 months' realisable reserves held by the Association to cover possible failure or delay in recurrent funding streams;
- Ensure there are enough realisable reserves available to absorb anticipated fluctuations in cash levels held during a year.

Reserves as at the balance sheet date (31st July 2004), amounted to £0.17m. To satisfy the agreed reserve policy, a reserve level of £4m needs to be created by 31/07/08. The trustees acknowledge this shortfall.

With the various arrangements for monitoring and reviewing income and expenditure profiles, it is expected that timely indications of non-achievement of the reserve policy will be identified early enough to take corrective actions.

All known risks identified in the risk management planning are assessed for financial impact, and if found critical, action will be taken to mitigate or eliminate the risk.

From time to time trustees will be reviewing the approach to managing reserves to ensure they meet operational needs.

Report of the Trustees

Risk Management

The Association has an Audit Committee and a Risk Management Working Group to assess business risks and implement risk management strategies. Their work involves identifying the types of risks the Association faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying means of mitigating the risks. The trustees have reviewed the adequacy of the Association's internal controls and are pleased to report that the Association's internal financial controls, in particular, conform to guidelines issued by the Charity Commission.

At the end of the year a business continuity plan was developed and will be implemented in 2004-05.

The Trustees have considered the risks that the Association is exposed to and have accordingly implemented controls to mitigate those risks.

In addition, the trustees have considered the guidance contained within the Smith report. They believe that the Association should, as a public body, adopt these guidelines as best practice. Accordingly, they have set policies on internal controls, which cover those risks.

Contribution of Voluntary members and Volunteers

WEA has more than five hundred voluntary members and volunteers supporting the work of the Association, working as trustees, district or branch committee members and running branch activities.

WEA is grateful for the skills, enthusiasm and many hours of time given by voluntary members and volunteers as they directly support a significant part of WEA's regional and national activities and work in so many different ways to meet WEA needs.

Statement of Trustees' Responsibilities

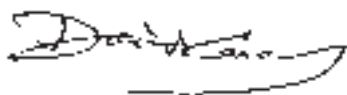
Law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and to ensure that the financial statements comply with Charities Act 1993 and regulations there-under. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees ensure that there are appropriate financial and management controls in place sufficient to safeguard public funds and that these funds are used only in accordance with the conditions under which they have been made available. In addition the trustees are responsible for ensuring the economic, efficient and effective management of the Association's resources so that the benefits that should be derived from the application of public funds from the Learning and Skills Council and others are not put at risk.

ON BEHALF OF THE BOARD:



.....
David Lanch - President

Dated: 15th January 2005

Independent Auditors' Report to the Trustees of the Workers' Educational Association

We have audited the financial statements of Workers' Educational Association ("WEA") on pages 7 to 20 for the year ended 31 July 2004 which comprise the statement of financial activities, the balance sheet, the cash flow statement and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the charity's trustees, as a body, in accordance with Section 44 of the Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and auditors

The Trustees' responsibilities for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees' responsibilities.

We have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under Section 44 of that Act. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993. We also report to you if, in our opinion, the Trustees' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records or if we have not received all the information and explanations we require for our audit.

We read the other information contained in the Report of the Trustees and Financial Statements and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to other information.

Basis of opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 31 July 2004 and of its incoming resources and application of resources in the year then ended and have been properly prepared in accordance with the Charities Act 1993.

In our opinion, in all material aspects, funds from whatever source administered by the WEA have been properly applied for the intended purposes and, where relevant, managed in accordance with appropriate legislation for the year ended 31 July 2004.



UHY Hacker Young
Chartered Accountants and Registered Auditors
St Alphage House
2 Fore Street
London EC2Y 5DY

Dated: 3rd February 2005

Statement Of Financial Activities

Year Ended 31st July 2004

Notes	Total Unrestricted funds £'000	Total Restricted funds £'000	Endowment funds £'000	funds 2004 £'000	funds 2003 £'000
Incoming resources					
Donations, affiliations and legacies	43	-	-	43	49
Activities in furtherance of the charities objects:					
Fees and contracts	5,448	-	-	5,448	5,583
LSC grants	2 19,198	1,169	-	20,367	18,473
Other grants receivable	2 2,605	4,392	-	6,997	7,533
Other income from activities	41	-	-	41	127
Other activities to generate funds:					
Investment income	201	-	4	205	187
Other incoming resources	465	-	-	465	318
Total incoming resources	28,001	5,561	4	33,566	32,270
Resources expended					
Charitable expenditure:					
Grants payable	394	-	-	394	524
Cost of activities in furtherance of the charities objects:					
General programme	4,288	561	-	4,849	3,950
Workplace programme	106	601	-	707	735
Community programme	3,677	2,020	-	5,697	5,132
Non-specific programme	531	111	-	642	1,553
Support costs	16,837	2,726	-	19,563	22,166
Management and administration	1,165	5	-	1,170	1,230
Total resources expended	5 26,998	6,024	-	33,022	35,290
Net incoming resources/ (resources expended) before transfers	1,003	(463)	4	544	(3,020)
Transfers	(1,020)	1,020	-	-	-
Net movements in funds	(17)	557	4	544	(3,020)
Total funds at 1 August 2003	2,930	712	40	3,682	6,702
Total funds at 31 July 2004	2,913	1,269	44	4,226	3,682

Net movements in funds are disclosed in note 10 to the financial statements.

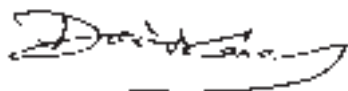
Balance Sheet

Year Ended 31st July 2004

	Notes	2004		2003	
		£'000	£'000	£'000	£'000
Fixed assets:					
Tangible assets	6		2,990		3,737
Current assets:					
Debtors	7	3,224		3,005	
Cash at bank and in hand		4,909		4,550	
		8,133		7,555	
Creditors: amounts falling due within one year	8	4,929		4,437	
Net current assets:			3,204		3,118
Total assets less current liabilities:			6,194		6,855
Creditors: amounts falling due after more than one year	9		1,968		3,173
Net assets			4,226		3,682
Unrestricted funds:					
Designated	10		735		469
General			589		848
Branch			1,239		1,253
Revaluation reserve			350		360
			2,913		2,930
Restricted funds:	10				
Capital grant funds		273		464	
Other restricted funds		996		248	
			1,269		712
Endowment funds	10		44		40
Total funds			4,226		3,682

The financial statements on pages 7 to 20 were approved by the trustees on 15th January 2005 and signed on their behalf by:

ON BEHALF OF THE TRUSTEES:



David Lanch - President



Peter Cooper – Honorary Treasurer

Cash Flow Statement

Year Ended 31st July 2004

	Notes	2004		2003	
		£'000	£'000	£'000	£'000
Net cash inflow from operating activities	12		310		855
Capital expenditure					
Purchase of tangible fixed assets		(178)		(942)	
Sale of tangible fixed assets		46		51	
			(132)		(891)
Returns on investments and servicing of finance	13		186		172
Cash inflow before Management of liquid resources and financing	14		364		136
Financing					
Repayment of loans			(5)		(18)
LSC loan advance	14		-		3,000
Management of liquid resources					
Decrease in short term deposits			-		183
Increase in cash in the year			359		3,301

Notes to the Financial Statements

Year Ended 31st July 2004

1. Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain assets and in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in October 2000, the Charities Act 1993 and applicable accounting standards.

Recovery plan

In 2003 the Association worked closely with the Learning & Skills Council (LSC) on the development of a financial recovery plan when it became evident that it would incur a deficit in that year. The surplus for the year to 31 July 2004 exceeds the plan which was set to achieve a break even position for 2003/4. To assist the process, the LSC provided accelerated funding in 2003 in the form of a loan, repayment of which commenced at the beginning of the 2004/5 year. The trustees are of the opinion that sufficient facilities are, or can be made, available to finance the Association's educational plans and the restoration of its financial position in line with its reserves policy.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Branch funds represent the funds held in the nationwide network of branches that deliver the general programme.

The revaluation reserve represents the amount by which three buildings were revalued up until the charity adopted a non-revaluing approach under FRS 15.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements. Transfers represent that element of funding made by the Association where it provides match funding to restricted fund projects. At the end of the project, if an overspend has occurred this is required to be satisfied by transfer from the general fund.

Incoming resources

All incoming resources are included in the Statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Grants receivable are recognised when income from the conditions for receipt has been met and there is a reasonable assurance of receipt. Service level agreements are recognised in line with performance.

LSC grants are recognized in line with the latest estimates of grant receivable in an academic year. The final grant allocation is determined in the subsequent February, following an audit of the Association's activity.

Capital grants are recognized in the period in which they are received in either a designated fund or a restricted fund according to the nature of the grant. The relevant fund is reduced over the economic life of the asset in line with its depreciation.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they all have been allocated to activities on a basis consistent with the use of resources.

Management and administration expenses comprise National Office staff costs, IT, finance personnel, legal and audit costs.

Branches

The charity carries out much of its activities through a national network of branches which operate under the charity's same registration number. These run courses for the charity locally and receive support from the charity through advice and publicity.

Notes to the Financial Statements

Year Ended 31st July 2004

1. Accounting policies (Continued)

Fixed assets and depreciation

Tangible fixed assets costing more than £1,000 are capitalized and included at cost including any incidental costs of acquisition.

Software costs associated with the development for the course administration module have also been capitalized in line with this policy.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold land	Nil
Freehold Buildings	over 50 years
Improvement to buildings	over 10 years
Grant funded equipment	over the life of the project
Other equipment	over 3 to 10 years
Computer software	over 3 years

The transfer of revaluation reserve represents the transfer from the reserve set up before implementation of a non-revaluing approach under FRS 15. The reserve is released in line with the depreciation policy for buildings.

Pension costs

Retirement benefits to employees are provided by the Teachers Pension Scheme (TPS) and the charity's own Workers' Educational Pension Scheme whose trustee and administrator is The Pensions Trust (WEA scheme). These are defined benefit schemes, the former being externally funded. Contributions to the schemes are charged to the SOFA, so as to spread the cost over the employees' working lives in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll.

The contributions are determined by qualified actuaries on the basis of triennial valuations using the projected unit method for the WEA scheme and quinquennial valuations using the prospective benefit method for the TPS scheme.

2. LSC & Other grants receivable

	2004 £'000	2003 £'000
<i>Unrestricted grants:</i>		
LSC core	18,419	15,996
Other LSC grants and contracts	620	2,063
Local LSC grants	159	414
Total LSC grants	19,198	18,473
<i>Other unrestricted grants:</i>		
Local authority grants	1,170	1,560
Central government grants	1,057	860
Capital grants	49	-
Sundry other grants	329	784
Total Other unrestricted grants	2,605	3,204
Total unrestricted	21,803	21,677
Restricted grants (note 10)	5,561	4,329
Total grant income	27,364	26,006

Notes to the Financial Statements

Year Ended 31st July 2004

3. Staff costs

	2004 £'000	2003 £'000
Wages and salaries	20,224	18,956
Social security costs	1,020	1,136
Other pension costs	961	1,132
Exceptional redundancy costs	832	375
Total staff costs	23,037	21,599

The exceptional costs of redundancy and early retirement are costs incurred in line with the recovery plan adopted by the trustees early in the calendar year 2003.

	2004	2003
The average monthly number of employees during the year was as follows:	769	759
The number of employees whose remuneration fell within the following ranges:		
	2004	2003
£50,001 - £60,000	1	2
£60,001 - £70,000	-	1
£100,001 - £110,000	1	-

4. Charitable expenditure Includes:

	2004 £'000	2003 £'000
External auditors' - remuneration	79	73
Other services performed by external auditors	32	31
Internal auditors' remuneration	49	30
Depreciation	925	1,103
Gain on disposal of tangible fixed assets	(46)	(51)

5. Analysis of total resources expended

	Staff costs £'000	Other costs £'000	Depreciation £'000	2004 £'000	2003 £'000
Grants payable	-	394	-	394	524
General programme	3,393	1,456	-	4,849	3,950
Workplace programme	515	192	-	707	735
Community programme	4,567	519	611	5,697	5,132
Non – Specific	173	469	-	642	1,553
Support costs	13,553	5,696	314	19,563	22,166
Management and administrative	836	334	-	1,170	1,230
Total resources expended	23,037	9,060	925	33,022	35,290

Notes to the Financial Statements

Year Ended 31st July 2004

6. Tangible fixed assets

	Land and buildings £'000	Equipment financed by capital grant £'000	Other equipment £'000	Total £'000
Cost				
At 1 August 2003	2,692	2,137	1,944	6,773
Additions	-	104	74	178
Disposals	-	(737)	(63)	(800)
At 31 July 2004	2,692	1,504	1,955	6,151
Depreciation				
At 1 August 2003	466	1,317	1,253	3,036
Charge for the year	38	718	169	925
Disposals	-	(737)	(63)	(800)
At 31 July 2004	504	1,298	1,359	3,161
Net book value				
At 31 July 2004	2,188	206	596	2,990
At 31 July 2003	2,226	820	691	3,737

7. Debtors

	2004 £'000	2003 £'000
Trade debtors	1,248	1,654
Other debtors	143	184
Grants due from LSC	804	203
Other grant income receivable	1,029	964
	3,224	3,005

8. Creditors: Amounts falling due within one year

	2004 £'000	2003 £'000
Trade creditors and accruals	3,244	3,959
Social security & other taxes	457	450
LSC loan	1,200	-
Bank loans (secured)	28	28
	4,929	4,437

Notes to the Financial Statements

Year Ended 31st July 2004

9. Creditors: Amounts falling due after more than one year

	2004 £'000	2003 £'000
LSC Loan	1,800	3,000
Bank loans (secured)	168	173
	<u>1,968</u>	<u>3,173</u>

The bank loans are secured on freehold land and buildings included in note 6 above.

An analysis of the maturity of loans is given below:

Analysis of loans:

	2004 £'000	2003 £'000
Amounts falling due within one year	1,228	28
Amounts falling due between one and two years	1,828	28
Amounts falling due between two and five years	140	3,145
	<u>3,196</u>	<u>3,201</u>

10. Statement of funds

	At 1 August 2003 £'000	Income £'000	Expenditure £'000	Transfers £'000	At 31 July 2004 £'000
Unrestricted funds:					
Designated funds:					
Temple fund	8	-	-	-	8
Contingency fund	99	-	-	-	99
Capital grant funds	362	49	-	(71)	340
Jeffrey Machin Legacy	-	-	80	368	288
	<u>469</u>	<u>49</u>	<u>80</u>	<u>297</u>	<u>735</u>
General fund	848	25,255	24,207	(1,307)	589
Branch funds	1,253	2,697	2,711	-	1,239
Revaluation reserve	360	-	-	(10)	350
Total unrestricted funds	2,930	28,001	26,998	(1,020)	2,913
Restricted funds:					
Revenue	248	5,512	6,024	1,260	996
Capital	464	49	-	(240)	273
Total Restricted funds	712	5,561	6,024	1,020	1,269
Endowment funds:					
Margaret James fund	2	-	-	-	2
Dr Earnest Green fund	6	-	-	-	6
National Endowment fund	6	-	-	-	6
John W Rhodes Bequest	13	2	-	-	15
Summer School Bursary	1	-	-	-	1
Reuben George fund	7	2	-	-	9
Fred Sedgwick fund	5	-	-	-	5
Total endowment funds	40	4	-	-	44
Total funds	3,682	33,566	33,022	-	4,226

Notes to the Financial Statements Year Ended 31st July 2004

10. Statement of funds (continued)

Explanation of funds:

The **Temple fund** was set up to provide for expenditure incurred by National Office.

The **Contingency fund** exists to set aside monies that at the discretion of the trustees may be used to provide funds for matters that could not have been budgeted for.

The **Designated capital grant funds** represent unrestricted grants received or receivable that are being written off over the life of the assets for which the grants were given.

The **Jeffrey Machin Legacy** was received in 2003 for the benefit of the Thames & Solent District. During the year the NEC requested the monies be designated and annual distributions of £80,000 be made to the Southern region until the funds are spent out.

The **Restricted capital grant funds** represent restricted grants received or receivable that are being written off over the life of the assets for which the grants were given.

The **Margaret James fund** was set up as a result of a scheme sealed by the Charity Commission on 19 September 1991. The restrictions on this fund were relaxed in order for monies to be used to "promote the education of women in such ways as the trustees from time to time think fit.

The **Dr Earnest Green fund** has a permanent endowment of £5,000. The income from this fund is unrestricted.

The **National Endowment fund** was previously held by the Official Custodian of Charities and was released to the WEA as part of a statutory divestment process.

The **John W Rhodes Bequest** has a permanent endowment of £10,000. The income from this fund is unrestricted.

The **Summer School Bursary** was set up in the Thames and Solent district to provide financial assistance to visually handicapped students attending summer school courses.

The **Reuben George fund** was set up in 1938 to provide summer school scholarships.

The **Fred Sedgwick fund** was set up in the Yorkshire North district in 1984 as a result of a bequest. It is used to provide scholarships for students attending tutorial classes or other classes run jointly by the district and Leeds University.

The transfer to revenue from general fund is to cover over spends on restricted revenue projects as shown below:

Notes to the Financial Statements

Year Ended 31st July 2004

10. Statement of funds (continued)

	At 1 August 2003 £'000	Received income £'000	Accrued income £'000	Transfer from/(to) general fund £'000	Funded expenditure £'000	At 31 July 2004 £'000
Lottery fund projects						
<i>Corporate services (formerly National Office)</i>						
Workers' Education in Zambia – CF	1	17	-	-	11	7
<i>Eastern</i>						
UK Online – NOF	18	-	-	-	5	13
<i>East Midlands</i>						
ICTH Annexe Hinckley Rd – NOF	-	70	3	-	73	-
Mansfield Unemployed Centre – CF	-	46	4	-	50	-
Area 5 ICT project – NOF	-	20	20	-	40	-
<i>South Eastern</i>						
Community Learning – CF	2	57	-	-	58	1
<i>Thames & Solent</i>						
Trailblazer – NOF	7	5	-	-	12	-
Reading Lottery – CF	30	-	-	-	30	-
<i>Western</i>						
HEFA – HF	4	-	-	-	-	4
<i>West Mercia</i>						
Dudley – CF	(1)	19	-	-	18	-
Birmingham – CF	(25)	99	-	-	48	26
CMF – NOF	(1)	45	-	-	24	20
Tandrusti - CF	-	3	-	-	15	(12)
<i>Yorkshire South</i>						
UK Online – NOF	-	20	-	332	352	-
Community Learning	-	47	19	-	76	(10)
<i>Scottish Association</i>						
Reachout	-	66	-	-	66	-
<i>London</i>						
Community Interpreters	-	102	-	-	68	34
Total lottery fund projects	35	616	46	332	946	83
Other projects						
ESF*	216	958	125	284	1,353	230
SRB*	(3)	708	98	167	974	(4)
Other#	-	2,604	357	477	2,751	687
Total restricted revenue funds	248	4,886	626	1,260	6,024	996

*The trustees have taken advantage of the exemption under SORP 2000 and chosen not to separately list grants received where this is not a requisite of the funder.

Deficits arising at the end of a project are covered by a transfer from general funds. Surpluses of funds are returned to funder. CF is an abbreviation for Community Fund, HF for Heritage Fund and NOF for New Opportunities Fund

#Certain funding arrangements that were included in general funds in 2003 have been transferred to restricted funds when their nature has been made clearer. The opening balance has been transferred from general funds.

Notes to the Financial Statements Year Ended 31st July 2004

11. Analysis of net assets by fund

	Unrestricted Funds £'000	Restricted funds £'000	Endowment funds £'000	Total funds 2004 £'000	Total funds 2003 £'000
Tangible fixed assets	2,743	247	-	2,990	3,737
Net current assets	2,138	1,022	44	3,204	3,118
Creditors: more than one year	(1,968)	-	-	(1,968)	(3,173)
Net assets	2,913	1,269	44	4,226	3,682

12. Reconciliation of change in resources to net cash inflow from operating activities

	2004 £'000	2003 £'000
Net incoming / (resources expended)	544	(3,020)
Gain on sale of tangible fixed assets	(46)	(51)
Depreciation	925	1,103
Interest payable	19	15
(Increase)/decrease in debtors	(219)	2,121
(Decrease)/increase in creditors	(708)	874
Interest receivable	(205)	(187)
Net cash inflow from operating activities	310	855

13. Return on investments and servicing of finance

	2004 £'000	2003 £'000
Income from investments and interest received	205	186
Interest paid	(19)	(14)
Net cash inflow for return on investments and servicing of finance.	186	172

14. Analysis of changes in net funds

	At 1 August 2003 £'000	Cash flow £'000	At 31 July 2004 £'000
<i>Net cash:</i>			
Cash at bank and in hand	4,550	359	4,909
<i>Debt:</i>			
Bank loans	(201)	5	(196)
LSC loan*	(3,000)	-	(3,000)
Total net funds	1,349	364	1,713

*This LSC loan has been reclassified in the year following clarification of the funding arrangement.

Notes to the Financial Statements

Year Ended 31st July 2004

15. Pension Schemes

The pension schemes operated by the Association are the Teachers Pension Scheme (TPS) and the WEA Pension Scheme whose trustee and administrator is The Pensions Trust (WEA Scheme).

The TPS is an unfunded defined benefit scheme. Contributions on a pay-as-you-go basis are credited to the exchequer, under arrangements governed by the Superannuation Act 1972. Actuarial valuations are carried out on a notional set of investments. Under the definitions set out in Financial Reporting Standard 17 Retirement Benefits, the TPS is a multi-employer pension scheme. The WEA is unable to identify its share of the underlying (notional) assets and liabilities of the scheme. Accordingly, the Association has taken advantage of the exemption in FRS 17 and has accounted for its contributions to the scheme as if it were a defined contribution scheme.

Following the implementation of Teachers' Pensions (Employers Supplementary Contributions) Regulations 2000, the government actuary carried out a further review on the level of employers' contributions. For the period from 1 April 2002 to 31 March 2003 the employer contribution was 8.35%. The rate increased to 13.5% from 1 April 2003.

	TPS
Latest actuarial valuation	31 March 2001
Next actuarial valuation	31 March 2006
Actuarial method	Prospective benefits
Rate of return on investment	7.0%
Rate of increase in salaries	5.0%
Market value of the assets at the date of last valuation	£142,880 million
Proportion of members accrued benefits covered by the actuarial value of the assets	100%

The WEA scheme provides benefits on a final remuneration basis. The scheme is funded and is contracted out of the state scheme. The employer has paid contributions at the rate of 16.7% of pensionable salaries over the accounting period. Members under age 30 have contributed at the rate of 4.0% of pensionable salaries and members over age 30 at the rate of 6.0%.

	WEA Scheme
Last actuarial valuation	30 September 2002
Next actuarial valuation	30 September 2005
Actuarial method	Projected unit
Market value of the assets at the date of last valuation	£6.87 million
Proportion of members accrued benefits covered by the actuarial value of the assets	55%

The following disclosures are made in accordance with FRS 17. The trustees have relied upon advice from the Pensions Trust in determining the financial assumptions.

	2004	2003	2002
Rate of increase in salaries	4.50%	4.60%	4.40%
Rate of inflation	2.50%	2.60%	2.40%
Rate of increase of pensions in payment subject to LPI increases	2.50%	2.60%	2.40%
Rate of increase for deferred pensioners subject to statutory revaluation	2.50%	2.60%	2.40%
Discount rate	5.75%	5.50%	5.85%

Notes to the Financial Statements

Year Ended 31st July 2004

15. Pension schemes (continued)

Scheme assets and expected rate of return

	2004		2003		2002	
	Fair value £'000	Expected rate of return % p.a.	Fair value £'000	Expected rate of return % p.a.	Fair value £'000	Expected rate of return %
Equities	6,801	8.0	5,783	8.40	4,912	8.40
Bonds	2,275	5.0	1,774	5.00	1,656	5.00
Cash	179	4.5	290	4.00	303	4.00
Total	9,255	7.19	7,847	7.40	6,871	7.40

Components of defined benefit cost for the accounting year 2003/04.

Under the transitional arrangements of FRS 17 the Association is not required to incorporate into the statement of financial activities, the components of the defined benefit cost for the year ended 31 July 2004. Items i) to iii) below illustrate the effects on the statement of financial activities had they been included.

	2004 £'000	2003 £'000
i) Analysis of amounts that would have been charged to resources expended:		
Current service cost	(665)	(588)
Past service cost	-	-
Total (charge) to educational provision	(665)	(588)
ii) Analysis of the amount that would have been charged to other finance:		
Interest on pension scheme liabilities	(672)	(517)
Expected return on assets in the pension scheme	621	528
Net (charge) / credit to other income	(51)	11
Total credit / (charge) to net resources expended		
iii) Analysis of amounts that would have been included in the SOFA		
Gain / (loss) on assets	24	(108)
Experience gain / (loss) on liabilities	273	(242)
Change of assumptions (financial and demographic)	733	(2,203)
Actuarial gain / (loss)	1,030	(2,553)
Analysis of the movements in deficit in the Scheme during the year		
	2004 £'000	2003 £'000
Deficit in the Scheme at beginning of year	(4,227)	(1,727)
Contributions paid	616	630
Current service cost	(665)	(588)
Other finance (charge) / income	(51)	11
Actuarial gain / (loss)	1,030	(2,553)
Deficit in the Scheme at the end of the year	(3,297)	(4,227)

Notes to the Financial Statements Year Ended 31st July 2004

15. Pension schemes (continued)

	2004	2003	2002
	£'000	£'000	£'000
History of experience gains and losses			
Gain /(loss) on scheme assets	24	(108)	1,529
% of scheme assets at end of year	0.3%	(0.8%)	22.2%
Experience gain / (loss) on scheme liabilities	273	(242)	90
% of scheme liabilities at end of year	2.2%	(2.0%)	1.1%
Total actuarial gain / (loss) that would be recognised in SOFA	1,030	(2,553)	1,622
% of scheme liabilities at end of year	8.2%	(21.1%)	18.9%
Reconciliation to the balance sheet			
Fair value of scheme assets	9,255	7,847	
Actuarial value of scheme liabilities	(12,552)	(12,074)	
Deficit in the scheme/net pension liability	(3,297)	(4,227)	

Under the transitional provisions of FRS 17 the Association is not required to incorporate the pension scheme liability into the balance sheet at 31 July 2004 or 31 July 2003. However, had the Association adopted FRS 17 in full early, the effect of the Association's net assets and general fund balances would have been as follows:

	2004	2003
	£'000	£'000
Net assets		
Net assets as reported	4,226	3,682
Pension scheme liability – as above	(3,297)	(4,227)
Net assets/ (liabilities) including pension liability	929	(545)
Unrestricted funds		
Unrestricted funds as reported	2,913	2,930
Pension liability – as above	(3,297)	(4,227)
Unrestricted funds after charge for pension liability	(384)	(1,297)

16. WEA Nominees Limited

WEA Nominees Limited holds the legal title to freehold and leasehold properties of the WEA. WEA Nominees Limited is a company limited by guarantee and is a related party because the five directors who are the guarantors are also trustees of the WEA. The beneficial ownership, and hence the risks and rewards associated with these assets, remain with the WEA and the assets are accordingly recorded in note 6 above. It has no trading activity and therefore no consolidation is required.

17. Trustees' remuneration

The trustees neither received nor waived any emoluments during the year (2003: £nil). Reimbursed travel and accommodation expenses amounted to £29,000 (2003: £22,000).

The trustees hold indemnity insurance. During the year £2,500 (2003: £2,363) was expended by the Association for the purchase of insurance to indemnify the trustees against the consequences of any neglect or default on their part and to protect the Association from loss arising from such acts.

Appendices

Appendices Year Ended 31st July 2004

Appendix I: Restricted funds - ESF Year Ended 31st July 2004

	At 1 August 2003 £'000	Received income £'000	Accrued income £'000	Transfer from/(to) general fund £'000	Funded expenditure £'000	At 31 July 2004 £'000
ESF & Socrates income projects						
CMWL						
Halton Study Skills – Capital	57	36	38	-	127	4
Aromatherapy	7	-	5	9	21	-
Community Interpreters – Liverpool	14	3	6	11	34	-
Community Interpreters – Preston	13	9		10	32	-
Northern						
Rebuild 2001	9	-	-	-	7	2
More learning for change	5	-	-	-	5	-
Lifelong Learning – Stockton	-	5	-	-	5	-
Lifelong Learning Initiative Darlington	-	32	-	-	32	-
Learning Matters NW 2001	4	15	-	3	22	-
Rebuild 2002-2003	30	34	-	-	64	-
Learning for Change NE 2002-2003	40	30	-	-	70	-
Learning Matters 2002	24	8	-	-	32	-
Inclusive Learning 2	40	238	8	-	242	44
Access to Education	(9)	28	10	-	21	8
ICT improving employability	30	57	-	42	129	-
Education for All 2	-	113	-	-	98	15
Lifelong Learning Initiative 2	1	113	-	-	88	26
ICT Improving Employability 2	-	7	46	-	53	-
North Western						
WTI	5	-	-	-	5	-
Yorkshire North						
Grow your own tutor	4	8	-	-	12	-
Key Skills	-	7	-	-	6	1
Yorkshire South						
Derbyshire Co-financing	(44)	43	-	97	96	-
Scunthorpe – N Lincs	(47)	-	-	47	-	-
South Yorks Capacity Building – Ob	29	-	-	-	-	29
Socrates via British Council	3	18	-	-	18	3
ERDF IT	(2)	-	-	2	-	-
Scottish Association						
It's Your Turn	-	17	-	-	8	9
EQUAL	-	107	-	-	87	20
East Ayr Job Rotation	-	7	-	-	7	-
Lanark Job Rotation	-	6	-	33	-	39
Lanark Childcare Job Rotation	-	11	-	-	11	-
Mid & East Lothian Job Rotation	-	3	-	-	3	-
Lothian Job Rotation	-	3	-	30	3	30
National Office – Socrates						
Promoting LLL in Refugee Communities	3	-	12	-	15	-
To note 10	216	958	125	284	1,353	230

Projects in progress, that at the year end are overspent, have their deficit carried forward unless this is deemed irrecoverable.

Appendix II: Restricted funds - SRB

Year Ended 31st July 2004

	At 1 August 2003 £'000	Received income £'000	Accrued income £'000	Transfer from/(to) general fund £'000	Funded expenditure £'000	At 31 July 2004 £'000
SRB and other						
CMWL						
Halton Study Skills Project – revenue	77	85	8	-	164	6
Eastern						
Trailblazer Learning Centre/LMDU - revenue	(30)	18	-	41	29	-
East Midlands						
Area 5 ICT Project	-	118	12	-	130	-
Hooks into Learning	-	15	1	-	16	-
Northern						
Firthmoor	-	73	1	8	82	-
Learning in the Community	4	57	-	1	62	-
Travellers & Gypsies	-	14	-	1	15	-
Skelton Youth Empowerment	(1)	1	-	2	2	-
Chester-Le-Street	-	30	-	2	32	-
Crook & Willington	-	10	-	3	13	-
Mental Health	9	78	-	-	84	3
Stockton Gypsies & Travellers	-	14	-	1	15	-
Ferryhill Lifelong Learning	-	17	-	-	17	-
Thornaby/Parkfield LLI	(4)	11	-	18	25	-
Education for All	-	26	-	22	48	-
North Western						
Rochdale WTI	(18)	-	20	18	37	(17)
South Eastern						
Let's Learn	-	17	-	-	22	(5)
West Mercia						
Biddulph	(7)	-	-	7	-	-
Young Peoples Drop in	-	15	-	-	15	-
Yorkshire South						
Wybourn	(14)	14	-	14	14	-
Netherthorpe/Uppertorpe	9	-	-	-	-	9
Barnsley	(6)	-	-	6	-	-
Resurgo	-	-	-	-	-	-
Hurst House	(8)	-	-	8	-	-
North Anston	(5)	2	-	5	2	-
Doncaster	-	30	-	-	30	-
Corporate Services						
Esme Fairburn	1	63	56	-	120	-
Help the Aged	(10)	-	-	10	-	-
To Note 10	(3)	708	98	167	974	(4)

Appendix III: Restricted funds - Other Year Ended 31st July 2004

	At 1 August 2003 £'000	Received income £'000	Accrued income £'000	Transfer from/(to) general fund £'000	Funded expenditure £'000	At 31 July 2004 £'000
Other Restricted Funds						
CMWL						
LSC Halton Study Skills	-	-	12	-	12	-
Five Arts Cities	-	-	4	-	4	-
Barrow Family Learning	-	35	-	-	2	33
Knowsley Laptop	-	15	-	-	2	13
LSF	-	28	-	-	12	16
Eastern						
Essex Lifelong Learning	12	-	-	-	12	-
Essex Early Years	(1)	-	-	1	-	-
Essex Early Years (2)	(1)	-	-	1	-	-
IAG Essex	2	-	-	-	2	-
Herts IAG	1	-	-	-	1	-
Northants IAG	1	-	-	-	1	-
NHSE	-	-	-	-	-	-
South Essex	11	-	-	-	11	-
NHS Skills for Life	6	-	-	-	6	-
Care Connect	1	-	-	-	1	-
Essex Key Fund	2	-	-	-	2	-
Beds LSC/Beds LIF	1	-	-	-	1	-
Suffolk NHS/Suff Single Gateway	1	-	-	-	1	-
Suffolk IAG	5	-	-	-	5	-
Herts Skills for Life	-	61	-	-	21	40
Essex Childrens Fund	-	9	-	-	9	-
Beds Basic Skills Probation	-	8	-	-	1	7
Workplace Midday Supervisors	-	7	-	-	7	-
East Midlands						
Lloyds TSB TASK project	-	8	-	-	2	6
London						
London South LSC	-	49	-	-	32	17
ALG Grant	-	37	-	-	-	37
Northern						
West Cumbria LL Development	4	47	-	1	49	3
Men Into Education	4	41	-	-	33	12
Rural Learning Programme	(2)	12	12	-	22	-
Dales Mental Health	-	23	2	-	14	11
Basic Skills for Young Offenders	-	5	-	4	9	-
Healthy Living - Coalfields	-	5	-	4	9	-
Healthy Living - Washington	-	9	-	-	9	-
Healthy Living - Southwick	-	5	-	-	5	-
Healthy Living - Thorney Close	-	6	-	(2)	4	-
N.D.C	5	8	2	-	15	-
Streetwise & Citywise - Get Learning	13	-	-	-	13	-
Childrens Fund	-	-	-	2	2	-
Childrens Fund - Ethnic Minorities	3	28	-	1	32	-
Salaam Project	15	66	-	-	81	-
Newtown School	8	47	-	-	55	-
Womens Learning	(7)	50	-	-	43	-
Skills for Life	-	10	-	-	14	(4)
Learner Support Fund	-	49	-	(16)	33	-
Balance carried forward	84	668	32	(4)	589	191

Appendix III: Restricted funds - Other Year Ended 31st July 2004

	At 1 August 2003 £'000	Received income £'000	Accrued income £'000	Transfer from/(to) general fund £'000	Funded expenditure £'000	At 31 July 2004 £'000
Balance brought forward	84	668	32	(4)	589	191
North Western						
Allotment Arts	34	12	-	-	46	-
Learning in Langworthy	61	18	-	-	79	-
Shakerley	10	4	-	-	14	-
CMWL	38	10	-	-	48	-
New Deal - Yoga	-	-	-	-	-	-
LSDA Resarch	-	-	-	-	-	-
MCGP	43	216	68	-	307	20
LIF - Every Chance	1	-	-	-	1	-
LIF - Sewing Skills	4	-	-	-	4	-
SRB6 Oldham	2	-	-	-	2	-
LIF - Digital Divide	7	-	-	-	7	-
Homeworking	1	64	-	-	50	15
INTO	-	36	-	-	27	9
LSC - ETP - Mcr University	-	9	8	-	4	13
Surestart - Rochdale	-	3	-	-	-	3
Surestart - Wigan	-	1	-	-	1	-
E-Learning - CGfl	-	12	-	-	3	9
LSF	-	49	5	-	58	(4)
South Eastern						
Learner Support Fund	-	7	-	-	7	-
South Western						
HEFA	-	1	96	-	96	1
Swindon Womens	-	51	18	-	60	9
Esmee Fairbairn	-	19	19	-	38	-
Wilts Under 8's	-	11	-	-	11	-
Western						
Swindon Women - Swindon Borough Council	2	-	-	-	2	-
Thames and Solent						
WODC - Trailblazer	(6)	14	-	5	13	-
SCC - Childrens Fund	-	75	-	-	53	22
LSF	-	33	-	-	33	-
West Mercia						
Workplace Development	-	37	-	-	37	-
Telford LIF	(2)	18	3	-	19	-
Yorkshire North						
NLNL	-	4	-	-	15	(11)
Kirlees ACL	-	39	-	-	39	-
Balance carried forward	279	1,411	249	1	1,663	277

Appendix III: Restricted funds - Other Year Ended 31st July 2004

	At 1 August 2003 £'000	Received income £'000	Accrued income £'000	Transfer from/(to) general fund £'000	Funded expenditure £'000	At 31 July 2004 £'000
Balance brought forward	279	1,411	249	1	1,663	277
Yorkshire South						
NIACE - Esmee Fairburn	-	51	5	-	53	3
NIACE - Wireless Outreach Network	(2)	-	-	5	5	(2)
Rural Target Fund - Nth Anston	-	27	-	2	29	-
Learner Support	-	74	25	-	99	-
NLDC - Scunthorpe	-	10	-	-	4	6
Scottish Association						
Aberdeen City Council	-	6	-	-	-	6
Aberdeenshire Council	-	3	-	-	-	3
West Dunbartonshire Council	-	6	-	-	-	6
SE Women at Work	-	4	-	-	-	4
INE Women at Work	-	1	-	-	-	1
MBSE Women at Work	-	2	-	-	-	2
Highland Literacies Teaching Programme	-	12	-	-	-	12
Highland Workplace Literacies	-	19	-	-	-	19
Highland ABE	-	1	-	-	-	1
CLAN Edinburgh Literacies	-	17	-	-	-	17
West Lothian Adult Literacies	-	41	-	-	-	41
R2L NHS Programme	-	108	-	-	-	108
R2L Social Care Programme	-	8	-	-	-	8
R2L Internal Programme	-	9	-	-	-	9
R2L PLC Programme	-	3	-	-	-	3
R2L LLA Programme	-	7	-	-	-	7
R2L Employer Partnership Programme	-	5	-	-	-	5
Esmee Fairbairn Project	-	2	-	-	-	2
Reach Out Project	-	43	-	-	-	43
Aberdeenshire Literacies	-	31	-	-	-	31
Aberdeen City Literacies	-	2	-	-	-	2
North East NHS Project	-	1	-	-	-	1
Prestwick Job Rotation Project	-	2	-	-	-	2
Moving Feet, Ticking Hearts Project	-	1	-	-	-	1
Renfrewshire Community Fund	-	10	-	-	-	10
ANSIP Arts TO Project	-	6	-	-	-	6
SALP Sands of Time Project	-	4	-	-	-	4
Glasgow Numeracy Project	-	24	-	-	-	24
Glasgow Literacy Project	-	8	-	-	-	8
Edinburgh Community Grants	-	2	-	-	-	2
West Lothian Job Rotation	-	16	-	-	-	16
Corporate Services						
Home Office - Active Citizenship Hub	-	-	-	-	1	(1)
LSC Restricted	192	509	78	-	779	-
LSC DDA	-	54	-	-	54	-
LSC ILT Support	-	64	-	-	64	-
To Note 10*	469	2,604	357	8	2,751	687

*The opening balance has been shown in note 10 as a transfer from general fund following a re-analysis in the year.

**WORKERS' EDUCATIONAL ASSOCIATION
APPENDIX IV - NATIONAL SUMMARY
YEAR ENDED 31ST JULY 2004**

	CORPORATE SERVICES	CHESHIRE	EASTERN	EAST MIDLAND	LONDON	NORTHERN	NORTH WESTERN	SOUTH EASTERN	SOUTH WESTERN	THAMES & SOLENT	WESTERN	WEST MERICIA	YORKS NORTH	YORKS SOUTH	SCOTTISH ASSOCIATION	CONSOLIDATION ADJUSTMENTS	TOTAL	
STATEMENT OF FINANCIAL ACTIVITIES																		
FEES & CONTRACT INCOME	6,203,380	997,581	1,501,932	1,865,465	1,836,681	1,234,348	1,212,499	1,252,758	1,184,745	1,129,350	584,328	1,430,859	2,097,584	2,525,675	66,970	1,936,403	23,167,752	
GRANT INCOME	33,043	118,106	46,417	543,390	196,130	1,297,914	493,323	138,490	497,276	190,402	1,680	450,848	58,379	339,902	2,574,207	-	6,979,507	
OTHER INCOME	241,697	20,907	34,107	35,722	9,752	21,662	9,914	8,556	15,588	6,113	1,922	1,346	42,782	188,584	22,589	-	721,121	
BRANCH INCOME		82,150	412,360	322,513	392,398	119,054	130,616	277,193	51,753	265,658	73,566	91,796	256,465	191,768	-	-	2,697,090	
TOTAL INCOMING RESOURCES	6,478,030	1,218,744	1,994,816	2,766,950	2,424,961	2,662,978	1,846,352	1,676,997	1,749,332	1,651,523	661,496	1,974,849	2,485,210	3,248,929	2,663,766	-	33,565,470	
GRANTS PAYABLE	87,924	275	21,830	-	33,030	64,869	-	12,540	11,294	76,505	-	-	3,075	82,908	-	-	394,250	
PROGRAMME COSTS	307,405	510,131	567,334	928,374	709,020	853,199	670,367	729,109	636,119	451,461	220,040	637,306	992,092	1,245,857	1,661,869	-	11,119,683	
SUPPORT COSTS	3,509,056	723,761	905,831	1,577,063	1,482,025	1,909,007	1,026,274	621,517	1,196,157	934,253	378,001	1,390,089	1,187,357	1,964,782	858,220	-	19,563,393	
MANAGEMENT & ADMINISTRATION	1,170,029	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,170,029	
BRANCH EXPENDITURE		87,874	431,135	317,977	392,278	109,272	127,877	291,639	53,736	253,453	73,949	92,407	286,181	193,613	-	(1,236,403)	774,588	
TOTAL RESOURCES EXPENDED	5,074,414	1,322,041	1,926,130	2,822,314	2,616,353	2,936,347	1,824,518	1,654,805	1,897,306	1,715,672	671,990	2,119,802	2,468,705	3,887,160	2,620,089	-	1,936,403	33,021,943
SURPLUS / (DEFICIT) FOR YEAR	1,403,616	(103,297)	68,686	(55,624)	(191,892)	(273,369)	21,834	22,192	(147,974)	(64,149)	(10,494)	(144,953)	16,505	(141,231)	143,677	-	543,527	
RESERVES BRWD	1,403,616	(103,297)	68,686	(55,624)	(191,892)	(273,369)	21,834	22,192	(147,974)	(64,149)	(10,494)	(144,953)	16,505	(141,231)	143,677	-	543,527	
RESERVES CPWD	774,975	272,062	1,066,500	622,900	833,372	(720,213)	417,748	323,232	(115,659)	41,813	(321,815)	(264,171)	1,018,774	(260,938)	536,994	-	4,225,567	
BALANCE SHEET																		
FIXED ASSETS	1,142,330	19,068	354,864	217,168	337,900	12,494	40,795	1,739	335,981	10,472	2,644	33,073	13,205	447,285	18,950	-	2,989,968	
CURRENT ASSETS	4,733,419	355,320	836,783	819,434	660,035	(434,326)	469,105	424,097	(141,826)	148,064	(310,052)	(122,509)	1,307,010	(6,792)	654,341	(1,276,313)	8,132,790	
TOTAL ASSETS	5,895,749	374,388	1,191,647	1,036,602	997,935	(421,832)	509,900	425,836	194,155	158,536	(307,408)	(87,436)	1,320,215	437,493	673,291	-	11,122,758	
CURRENT LIABILITIES < 1 YEAR	3,265,774	102,326	125,147	413,702	164,563	298,381	92,152	102,604	207,345	116,723	4,373	176,735	301,441	698,428	136,297	(1,276,313)	4,929,678	
CURRENT LIABILITIES > 1 YEAR	1,855,000	-	-	-	-	-	-	102,479	-	-	10,034	-	-	-	-	-	1,967,513	
TOTAL LIABILITIES	5,120,774	102,326	125,147	413,702	164,563	298,381	92,152	102,604	309,824	116,723	14,407	176,735	301,441	698,428	136,297	-	6,897,191	
NET ASSETS	774,975	272,062	1,066,500	622,900	833,372	(720,213)	417,748	323,232	(115,659)	41,813	(321,815)	(264,171)	1,018,774	(260,938)	536,994	-	4,225,567	
FINANCED BY:																		
GENERAL RESERVE	586,443	159,968	536,984	292,916	560,250	(911,811)	287,642	219,631	(322,833)	(383,167)	(377,281)	(409,051)	940,283	(599,253)	7,775	-	588,496	
DESIGNATED & unrestricted capital	107,000	19,068	-	-	2,645	12,494	26,323	-	156,325	287,500	2,644	88,508	-	129,433	-	-	734,432	
BRANCH RESERVES	-	19,941	194,911	219,817	168,828	59,441	55,159	106,809	41,264	115,389	47,652	88,508	88,833	32,664	-	-	1,239,216	
REVALUATION RESERVE	31,483	-	273,595	44,874	-	-	-	-	-	-	-	-	-	-	-	-	349,952	
RESTRICTED FUNDS	6,213	73,085	60,146	5,286	88,438	119,663	46,788	(4,241)	9,575	22,091	5,170	34,163	(10,342)	36,603	502,984	-	995,622	
ENDOWMENT	43,836	-	-	-	-	-	1,836	1,033	-	-	-	22,209	-	-	-	-	43,836	
RESTRICTED CAPITAL	-	-	864	60,007	13,211	-	-	-	-	-	-	-	-	-	-	-	274,013	
TOTAL RESERVES	774,975	272,062	1,066,500	622,900	833,372	(720,213)	417,748	323,232	(115,659)	41,813	(321,815)	(264,171)	1,018,774	(260,938)	536,994	-	4,225,567	

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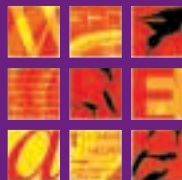
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